AUTOMATIC BILL PAYMENT & AUTHORIZATION ENROLLMENT FORM

Your **Westby Electric & Water Utility** bill can now be automatically paid for you each month. This service will relieve you of the hassle of writing checks and making sure your payment is received on time.

To join this plan, simply:

1. Complete and sign the enrollment form below.
2. Send a "voided" check (if applicable) to us along with the completed enrollment form.

Please Print:

Name:_____

Address:_____

Phone:_____

Acct. # (as shown on bill):_____

Financial Information:

Name of Financial Institution:_____

Address:_____

Type of Account: _____ Checking _____ Savings

Bank Routing #:_____ Acct. #:_____

Check One: _____ New Sign-Up _____ Change in acct. information

Deduction to be made on: _____ 13th of month _____ 23rd of month

(You will receive a billing statement informing you of the amount you owe.)

*I authorize **Westby Electric & Water Utility** and the financial institution named above to initiate entries to my checking/savings account for payment of my monthly utility bills. This authorization will remain in effect until I terminate it, allowing **Westby Electric & Water Utility** a reasonable time to act on that termination.*

*I agree to keep a balance in the designated account to allow for the prompt debit of the utility payment. If I have two (2) returns for insufficient funds in a 12-month period, **Westby Electric & Water Utility** has the right to remove me from the ACH program.*

_____ _____

Signature **Date**