

# WESTBY

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March 4, 2020

The Westby City Council met on Tuesday, March 3, 2020, at 6:00 P.M. Mayor Danny Helgerson presiding.

Roll call: Mark Jelinek, Katie Helseth, Ann Kurth, Mark Hendrickson, Ricky Rognstad, and David Laudermilch.

Also present: Ron Janzen, Scott Stuber, Michelle Tryggestad, Marin Ball, and Monica Orban.

Motion by Jelinek, seconded by Laudermilch, to accept the minutes from the February 18, 2020, council meeting as typewritten. Roll call, all aye, motion carried.

Motion by Jelinek, seconded by Kurth, to suspend the rules & regulations to pay the accounts & claims. Roll call, all aye, motion carried.

Motion by Helseth, seconded by Hendrickson, to pay the accounts & claims. Roll call, all aye, motion carried.

**Public participation:**

Michelle Tryggestad introduced the new library employee, Marin Ball, and presented the council with a list of events and activities for March for Bekkum Memorial Library.

Mayor Helgerson reminded council of Spring Building Community meeting on Thursday, March 5, at 6:00 p.m.

Mayor Helgerson informed council that Brian and Sue Mashak have resigned from their cleaning duties with the city, and an ad is being posted.

**Bartender licenses:**

Motion by Kurth, seconded by Jelinek, to approve an operator's license for Rebecca Volk, who has been approved by the police department. Roll call, all aye, motion carried.

**Building permits:**

None

Ron Janzen gave the council an update regarding public works projects.

Motion by Hendrickson, seconded by Jelinek, to move agenda item #8 to earlier in the meeting. Roll call, all aye, motion carried.

Motion by Rognstad, seconded by Jelinek, to issue a picnic license for Monica Orban dba Westby Blend for Thursday, March 19, 2020. Roll call, all aye, motion carried.

Motion by Rognstad, seconded by Hendrickson, to renew the Façade Grant Program for 2020. Roll call, all aye, motion carried.

Motion by Helseth, seconded by Kurth, to renew the approved 2019 Façade Grant Applications for work to be performed in 2020. Roll call, all aye, motion carried.

Motion by Kurth, seconded by Jelinek, to table the Parking Lot Grant Program to the next meeting. Roll call, all aye, motion carried.

Motion by Hendrickson, seconded by Laudermilch, to issue a picnic license for Westby Christiana Fire District for Saturday, April 25, 2020. Roll call, all aye, motion carried.

Motion by Helseth, seconded by Kurth, to pass a Resolution for Inclusion Under Group Life Insurance. Roll call, all aye, motion carried.

Motion by Jelinek, seconded by Rognstad, to approve revisions to the Employee Personnel Manual. Roll call, all aye, motion carried.

There was no motion regarding the garbage/recycling department as this was discussion only.

Motion by Helseth, seconded by Kurth, to adjourn. Roll call, all aye, motion carried.

Roxy Wedwick  
City Clerk