



City of Westby
200 N. Main St.—Westby, WI 54667
Application for Permit (specify below type requested)
 \$ _____ application fee must accompany this request.

REQUIRED PUBLIC WORKS PERMITS

Date: _____

___ Sidewalk Repair Permit	Ord. 6.2.2	Fee: \$10.00
___ Curb & Gutter Repair Permit	Ord. 6.2.3	Fee: \$25.00
___ Street Excavation Permit	Ord. 6.2.4	Fee: \$25.00
___ Driveway Permit ***	Ord. 6.3.1	Fee: \$25.00
___ Street Privilege Permit	Ord. 6.2.7	Fee: \$20.00
___ Street Use Permit	Ord. 7.7.1	Fee: \$25.00
___ Sub Division Application	Ord. 14.1.1	Fee: Based on size of Development
___ Tree Maintenance/Removal Permit	Ord. 6.4.9	Fee: Permit N/C, city costs can be assessed

*** This permit only covers excavation in the City Right of Way; **if driveway is constructed on private property, a building permit must also be obtained.**

_____ has been issued a permit for the work checked above, subject to the conditions stated in the City of Westby’s Code of Ordinances.

Location: _____ Good for ___ days from above date.

Fee paid: _____ Signed: _____

Please contact the City of Westby Electric & Water Utility, other local utilities, and Digger’s Hotline at 1-800-242-8511 and receive clearance BEFORE any excavation begins. The applicant is responsible to any damage to underground utilities and structures.

Summary of Requirements:

- A. Construction standards for all work must comply with regulations in the City’s Code of Ordinances 6-1-1 to 7-7-1.
- B. Written Evidence of Insurance (public liability) must be provided for duration of project (\$500,000 per person/accident and property damage)
- C. Traffic and pedestrian safety is the responsibility of the applicant; barricades must be provided by the applicant. In some cases a flag man may be required to insure safe travel for the public.
- D. Applicant will be responsible for proper backfilling, restoration of street surfaces, adjacent yards and city facilities. If it is necessary for city crews to perform any maintenance, these expenses will be charged to the applicant. The street base and surface must be restored to the original conditional (thickness and material type) before the job is accepted by the City.

Applicant Signature: _____

Date _____